



Government Student Grant

Parent Guide
2023 – 2024



About the scheme

The Hong Kong Government's Student Grant Scheme is non-means-tested. All students who are studying in Kindergarten, Primary and Secondary Schools are eligible for a HK\$2,500 grant payment. This scheme applies to ESF and all of our schools.

[Click here to see the information from the Education Bureau \(EDB\).](#)

***The new electronic platform introduced by EDB this year only applies to those in public schools and DSS schools. International schools are to stick with paper form submission.*



Receiving the form

Our school will start distributing Student Grant application forms to students in Y1-Y6 this week.

If your child was absent, please ask him/her to check with the class teacher the following day.

Key dates:

29 Sep – forms to be distributed to parents

13 Oct – deadline for submitting the forms to KJS



Deadline

Please return the completed form(s) to the class teacher on or before

Friday 13 October 2023



If you are transferred from another school in Hong Kong, please double check with your previous school to ensure there is no duplicated submission before applying through KJS.



附錄一- Appendix 1

123456-001-12345678-01

國際中文
Assessment System

9352/223

國際中文水平

4A

教育局
EDUCATION BUREAU
2023/24「學生津貼」申請表

2023/24 "STUDENT GRANT" APPLICATION FORM
(表格 B FORM B)

重要提示: Notes to Complete this Form

- 本表格只作填報 2023/24 學年「學生津貼」，學生必須在 2023/24 學年註冊並升讀小學、小學、初等學校或幼稚園。
This application form (Form B) is for application for Student Grant for the 2023/24 school year. The student must attend secondary day school, primary school, school or kindergarten in the 2023/24 school year.
- 學生必須是居民，只有非居民或移民人士獲發由移民署發出的「居留」紙或「有條件」的入境許可才可升讀小學。
The applicant must be a Hong Kong resident. Students holding student visas or registration forms issued by the Immigration Department are not eligible.
- 非居民或移民學生的父母或監護人。
The applicant must be the parent or guardian of the student.
- 申請人須在表格中填寫完整資料（包括中文及英文），只留中文或英文填寫資料，請在有關欄位內填上香港或海外學校名稱以正確作填報正，請勿使用虛構或虛假資料，如學生或家長虛構資料，只留中文或英文填寫資料，則會被視為虛構資料，一經查出，申請人將被取消申請資格。
If the pre-printed information on this Form requires update (applicant's Name in English, Name of Day-school and School Type), please provide the amendment in the space above the relevant information in BLOCK letters using capital or blue pen. Passes not on correction fluid or tape. If applicant's Name in English, Name of Day-school or School Type requires amendment, please use Form A. It is advisable for the applicant to keep a copy of the corrigible Form for future reference.
- 申請人須簽署及蓋章表格，即表示申請人同意提供資料，並同意表格內所有資料，如資料不正確或虛假，可能會令申請人遭取消資格。
Upon completing and signing the Form, the applicant is deemed to have agreed to provide the required information in Parts I and II, and the declaration in Part III. Failure to provide the required information may result in delay or non-processing of the application.
- 填報的資料將只作核實申請人資料之用。
The data completed Form should be submitted through the student's attending school within a specified period of time.
- 請按表格內的指示填報。Please fill in the appropriate option.

1. 學生資料 Student Information

英文姓名: CHAN TAI MAN
(請按表格內指示填寫中文及英文姓名) (as shown on his/her identity card, his birth certificate or other identity document, please indicate)

日校名稱: 某某中學
Name of Day-School: 某某中學

學校類別 School Type: 3 [] 4 [] 5 []
[] 小學 (Primary) [] 中學 (Secondary) [] 小學 (Level) [] 5

2. 學校資料 For School Use

此表格只作學校內之學生資料及升讀資料之用，學校須在 2023/24 學年「學生津貼」申請表格內填報，如有更改，請通知教育局。
This is to certify that the student shown in this Form is enrolled in the day-school as specified in Part I of this Form, and there is no previous admission for Student Grant for the 2023/24 school year in respect of this student.

學校名稱: School Chop

3. 申請人(或擔保人)資料 Applicant (or guarantor) Information

英文姓名: WONG HING BAK
Name in English
(如擔保人姓名與申請人姓名不同，請在表格內填上擔保人姓名，必須與銀行或銀行的戶口名稱一致，否則將被視為虛構資料，一經查出，申請人將被取消申請資格。)
(If guarantor's name is different from the applicant's name, please indicate the guarantor's name in the space above, must align with the bank, otherwise it may be rejected.)

與學生的關係 Relationship with the Student: 2 [] 3 [] 4 []
[] 父親 (Father) [] 母親 (Mother) [] 監護人 (Guardian)

銀行戶口號碼 Bank Account Number: 012345678901234567890
(請按表格內指示填寫) (as shown on passbook or bank statement)
(如擔保人姓名與申請人姓名不同，請在表格內填上擔保人姓名，必須與銀行或銀行的戶口名稱一致，否則將被視為虛構資料，一經查出，申請人將被取消申請資格。)
(If guarantor's name is different from the applicant's name, please indicate the guarantor's name in the space above, must align with the bank, otherwise it may be rejected.)

銀行名稱: HANG HING BANK
Name of Bank
(如擔保人姓名與申請人姓名不同，請在表格內填上擔保人姓名，必須與銀行或銀行的戶口名稱一致，否則將被視為虛構資料，一經查出，申請人將被取消申請資格。)
(If guarantor's name is different from the applicant's name, please indicate the guarantor's name in the space above, must align with the bank, otherwise it may be rejected.)

電話號碼: 12345678
Mobile Phone No.: 12345678
(如擔保人姓名與申請人姓名不同，請在表格內填上擔保人姓名，必須與銀行或銀行的戶口名稱一致，否則將被視為虛構資料，一經查出，申請人將被取消申請資格。)
(If guarantor's name is different from the applicant's name, please indicate the guarantor's name in the space above, must align with the bank, otherwise it may be rejected.)

語言: 1 [] 2 []
Language of SMS notification: 1 [] 2 []
[] 中文 (Chinese) [] 英文 (English)

上述資料只供教育局核實申請人資料之用，如資料不正確或虛假，可能會令申請人遭取消資格。
The above information is for the Education Bureau to verify the applicant's information. If the information is incorrect or false, the applicant may be disqualified from applying for the Student Grant.

本人，並代表在表格內填報的學生，聲明我的資料與教育署及/或入境處及/或教育局及/或有關機構在核實我的資料時，如資料不正確或虛假，可能會令申請人遭取消資格。
I, and on behalf of the student specified in this Form, consent to the matching of the Data with the personal data held by the Education Bureau, and/or the Immigration Department and/or other government departments and/or agencies concerned in relation to the application and receipt of payment under such schemes, and understand that the matching procedure is conducted for ascertaining whether the student is eligible under such scheme(s) or not, and therefore I will not receive payment under such scheme(s) in case the student is ineligible.

請在此方格加上「X」，以證明本表格內所有資料並沒有更改，如有更改，請通知教育局。
Please add "X" in this box to confirm that there is no change of the pre-printed information on this Form. If there are changes, please leave this box blank.

申請人簽署 Signature of Applicant: _____ 日期 Date: _____

第 1 頁，共 2 頁 Page 1 of 2

Orange form (form B)

What you need to do:

1. Make sure **ALL** the information on the form is correct.
2. If information requires updating, correct it in **BLOCK letters** using a **black or blue ball pen**, and **leave the confirmation box BLANK**. Correction fluid or tapes should not be used for making amendment.
3. If information is all correct, “✓” the confirmation box.
4. Sign the form, and return it to the class teacher.



You should receive a white form or you can [download the form here](#) from EDB website.

附錄二 Appendix 2

教育局 Education Bureau

EDUCATION BUREAU
2023/24「學生津貼」申請表

2023/24 "STUDENT GRANT" APPLICATION FORM
(表格 A FORM A)

填表須知 Notes to Complete this Form

- 本表格適用於獲 2023/24 學年「學生津貼」，學業上適合在 2023/24 學年申請中學、小學、特殊教育學校、特殊學校或幼稚園 (Form T) 的申請人。The application form (Form T) is for application for Student Grant. The applicant must attend secondary day school, primary school, special school or kindergarten in the 2023/24 school year.
- 學業上必須有進展，只有中學學生獲發還津貼證明書 (由統一稱為「行照」) 的學業上不符資格者。- 申請人必須是香港居民。Students holding student only or recognition forms issued by the Immigration Department are not eligible.
- 申請人必須是學生的父母或監護人。- The applicant must be the parent or guardian of the student.
- 填表時必須填妥以黑墨水或藍色墨水，填一併寄回教育局以作日後查閱。- Please complete this Form in BLOCK letters using black or blue pen. Please do not use correction fluid or tapes. It is advisable for the applicant to keep a copy of the completed Form for future reference.
- 申請人須填妥表格A和表格B，即提供申請人同意填妥表格B和第一部份所需資料以及第二部份的聲明。申請人未填妥所需資料，教育局會向其填妥表格B，而表格B的填妥日期將被視為申請人填妥表格B的日期。- 填妥的表格須在指定時間內寄回教育局以作日後查閱。- 填妥表格須在指定時間內寄回教育局以作日後查閱。

I 學生資料 Student Information

英文姓名 _____
Name in English _____

(選填) (Optional) (選填) (Optional)

性別 Sex: ☐ (1) 男 Male ☐ (2) 女 Female ☐ (3) 未填 Blank

香港身份證號碼 HK Identity Card No. _____
(必填) (Mandatory) (必填) (Mandatory)

姓名 Name _____
Name of Student _____

學校類別 School Type: ☐ (1) 幼稚園 Kindergarten ☐ (2) 小學 Primary ☐ (3) 中學 Secondary ☐ (4) 其他 Other

級別 Class Level _____

學校資料 For School Uses

請證明本校學生已填妥此表格。本校將於明年1月1日，寄出2023/24學年「學生津貼」申請表。此表格是填妥證明。
This is to certify that the student above has filled in this Form and submitted it to the school as specified in Part I of the Form, and there is no previous submission for the 2023/24 school year in respect of this student.

學校簽署 School Chop _____

II 申請人家庭及個人資料 Applicant (parent/guardian) Information

英文姓名 _____
Name in English _____

與學生的關係 Relationship with the Student: ☐ (1) 父 Father ☐ (2) 母 Mother ☐ (3) 監護人 Guardian

銀行戶口號碼 Bank Account Number _____
(必填) (Mandatory) (必填) (Mandatory)

銀行名稱 Name of Bank _____
(必填) (Mandatory) (必填) (Mandatory)

電話號碼 Mobile Phone No. _____
(必填) (Mandatory) (必填) (Mandatory)

短信通知 Language of SMS notification: ☐ (1) 中文 Chinese ☐ (2) 英文 English

上列通知事項，如獲通知人填妥表格B和第一部份所需資料，教育局會向其填妥表格B，而表格B的填妥日期將被視為申請人填妥表格B的日期。
The student specified above is a holder of student view for entry into Hong Kong for studies or a holder of recognition form issued by the Immigration Department. In and on behalf of the student specified in Form T, consent to the matching of the Data with the personal data held by the Education Bureau and/or the Immigration Department and/or other bureaux/departments and/or their agents/partners in relation to my application and receipt of payment under such scheme(s), and understand that the matching procedure is conducted for ascertaining whether the student is eligible under such scheme(s) or not, and therefore I will not receive payment under such scheme(s) in case the student is ineligible.

申請人簽署 Signature of Applicant: _____ 日期 Date: _____

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White form (form A)

What you need to do:

1. Complete the form in **BLOCK letters** using a **black or blue ball pen**.
2. Make sure **ALL** the information you provided is accurate especially your bank account information.
3. If you need instructions on completing the form, please go to the EDB website: (<http://www.edb.gov.hk> > Students and Parents Related > Support and Subsidies > Student Grant)
4. Sign the form, and return it to the class teacher.



Important!

- **DO NOT** send the form directly to ESF or EDB.
- You must fill in the **BANK CODE** correctly - click [HERE](#) for a list of common bank codes.
- You have to use a **SOLE-NAME account** to receive the grant. Joint accounts will NOT be accepted.
- For the White Form (Form A) Part I Student Information, please fill in the HKID card no. of the student, NOT parents.
- Due to the large number of forms being collected, the school office will NOT acknowledge individually upon receipt.



Returning the form

Please ask your child to return the form to the class teacher.

If parents are planning to return the form in person, please drop it off with our security guard at the gate.



Questions

For enquiries, please contact the EDB's Special Duties Office.

Website: <https://www.edb.gov.hk/en/student-parents/support-subsidies/student-grant/index.html>

Email: stgenquiry@edb.gov.hk

Hotline: 3850 2000



Please note that this is a government scheme –
Kowloon Junior School or ESF are NOT responsible
for the processing and distribution of the grant.

Thank you for your patience.

